

Exhibitor Prospectus

Northwest Indian Gaming Conference & Expo
June 19–21, 2017 · Tulalip Resort Casino



Sponsored by:



Welcome back to the 2017 show at the Tulalip Resort Casino!

Dates: June 19–21, 2017

June 19, 2017 – Golf Outing at Harbour Point Golf Club, Shotgun Start at 10:00 AM. Reception 6:30 PM at Tulalip Resort

June 20, 2017 – General Session at 9:00 AM. Breakouts 10:45 AM. Luncheon 12:00 PM. Tradeshow 4:00 to 7:00 PM.

June 21, 2017 – Continental Breakfast 9:00 AM. Breakout Sessions 9:30 AM. Tradeshow 9:00 AM to 2:00 PM.

Increase Your Visibility, Sponsor an Event

If you would like to increase your company's visibility, please consider sponsoring one of the many activities for our attendees: the Annual Northwest Golf Outing, Receptions, Luncheons, Coffee Breaks or even Prize Drawings, to name a few! Contact the official show manager, Heidi Buss, 651-917-2301 for a complete list of sponsorship levels.

Other Exhibitor Information

Northwest Golf Outing

The Annual Northwest Indian Gaming Golf Outing will be held Monday, June 19, 2017 with a shotgun start at 10:00 AM. This year the tournament will be held at nearby Harbour Point Golf Club. This event always sells out and there is only space for 125 golfers (no walk-ups) so register early! Please use the separate golf registration form for your employees and clients. Remember, all proceeds benefit the WIGA scholarship fund.

Official Show Manager

Our show manager this year is Heidi Buss at 651-917-2301 or FAX 651-846-5486 or email at hbuss@msn.com.

Official Services Contractor for Transportation, Electrical, Decorating, Furniture and Carpeting

GES is our official show services contractor which includes transportation, material handling, electrical and plumbing, cleaning, overhead sign hanging, labor and rental of equipment, furniture, carpeting, and signage.

Once you have returned your exhibitor contract and payment to WIGA, GES will send you a service manual by email for all extra services. Please remember to put your correct email address on the contract. **The hall is carpeted**, but if you want additional carpeting, please order through GES.

The GES phone number is 425-251-6565. Greg Casey is the show coordinator for GES.

Floor Plan and Booth Assignments

Once you have returned your exhibitor contract and payment to WIGA with your preferred booth space request, your contact information will be sent to Heidi Buss and to GES. Heidi will assign your booth location based on the preferences in your exhibitor contract. The floor plan for the Expo Ballroom is attached.

Where to Send Contracts and for Billing Questions

Madeline Bahr

Phone: 360-352-3248

Washington Indian Gaming Association

1110 Capitol Way S. Suite 404

Olympia, WA 98501-2251

You may send the contract by FAX to 360-352-4819 or by email to madelinebahr@reachone.com.

Please make checks payable to Washington Indian Gaming Association.

2017 NW Exhibitor Schedule & Information

Location

Tulalip Resort Casino
10200 Quil Ceda Blvd.
Tulalip, WA 98271

Phone: 888-272-1111

Tradeshow Expo Hours

Tuesday, June 20, 2017 4:00 – 7:00 PM

Wednesday, June 21, 2017 9:00 AM – 2:00 PM

Floor Plan

SEE INSERT

Set Up/Tear Down Schedule

Large Exhibits Only: (Over 4 booths or heavy electrical)
Monday, June 19, 2017 from 1:00 PM until 6:00 PM

All Other Exhibitors:

Set Up: Tuesday, June 20, 2017, 8:00 AM until 3:30 PM

Tear down: Wednesday, June 21, 2017, 2:00 – 6:00 PM

Booth Prices

Single Booth: \$1,600.00

Additional Booths: \$1500.00 each

WIGA member discount: \$100/booth

All Booths are 8 ft. deep x 10 ft. wide

You may send the contract by FAX to 360-352-4819 or by email to madelinebahr@reachone.com.

Hotel Information

Each Exhibitor is allowed to make reservations for two rooms per booth space. Please submit your booth contract before making reservations. You should make your reservation directly with Tulalip Resort. WIGA will monitor hotel room space periodically to make sure there are rooms for our tribal attendees (your customers).

Tulalip Resort Room Rates: \$149.00, \$169.00, \$189.00 **Suites:** \$275+ **Reservations:** 866-716-7162

Overflow Hotels (a shuttle will be running to Tulalip Resort)

Holiday Inn Express - Marysville, WA 983270 (1.7 miles - exit 200)
Reservations - (360) 530-1234 - \$139.00

Angel of the Winds Hotel - Arlington, WA 98223 (11.1 miles - exit 210)
Reservations - (360) 474-9740 - \$109.00

Exhibit Installation and Removal

Only large exhibitors will have access to the Exhibit Hall on Monday June 19, 2017 from 1:00 to 6:00 PM. All other Exhibitors may move in to the exhibit hall on Tuesday, June 20, 2017, starting at 8:00 AM. **If special circumstances arise and you need more set-up time, please call Heidi at 651-917-2301.** All exhibits must be set up by 4:00 PM on Tuesday, June 20, 2017 for the show opening and must be removed by 6:00 PM on Wednesday, June 21, 2017.

Shipping and Receiving

Freight handling and warehouse services must be arranged through GES, the show decorator. Once we receive your contract, GES will contact you starting April 1, 2017 with shipping instructions. Tulalip Resort will not accept shipments. The only exception to this is shipments of printed materials in a standard file size box (15x12x10) shipped to the hotel room of a registered guest. The hotel will charge your room 15 dollars for the handling of any boxes received prior to June 17, 2017. The label should include your name and "Hold for NW Indian Gaming Conference".

Exhibit Cleanup

Upon tear down, exhibitors must place all trash in receptacles designated by the Tulalip Resort and GES.

Security

Security will be provided during the run of the show. Although security will be present at all times, you are advised to remove valuable items from your booth when you are not present.

For all other exhibitor questions

Please contact our Tradeshow Manager, Heidi Buss at:

670 Summit Ave.
Saint Paul, MN 55105

Phone: 651-917-2301
Cell: 651-355-4915

Fax: 651-846-5486
Email: hbuss@msn.com