

Exhibitor Information

Northwest Indian Gaming Conference & Expo

July 16-18, 2012 · Little Creek Casino Resort



Welcome to the 2012 show at the Little Creek Casino Resort!

Dates: July 16 – 18, 2012

July 16, 2012 – Golf Outing at Salish Cliffs Golf Club, Shotgun Start at 9:00 AM. Reception 6:00 PM at Little Creek Casino

July 17, 2012 – General Session at 9:00 AM. Breakouts 10:30 AM. Luncheon 12:00 PM. Tradeshow 4:00 PM.

July 18, 2012 – Breakout Sessions 9:00 AM. Tradeshow 10:15 AM to 2:30 PM.

Increase Your Visibility, Sponsor an Event

If you would like to increase your company's visibility, please consider sponsoring one of the many activities for our attendees: the Annual Northwest Golf Outing, Receptions, Luncheons, Coffee Breaks or even Prize Drawings, to name a few! Contact the official show manager, Heidi Buss, 651-917-2301 for a complete list of sponsorship levels or check the enclosed sign up sheet.

Other Exhibitor Information

Northwest Golf Outing

The Annual Northwest Indian Gaming Golf Outing will be held Monday, July 16, 2012 with a shotgun start at 9:00 AM. This year the tournament will be held at the beautiful Salish Cliffs Golf Club, owned by Squaxin Island Tribe. The best news of all is the golf course is on site. This event always sells out and there is only space for 144 golfers (no walk-ups) so register early! Please use the separate golf registration form for your employees and clients.

Official Show Manager

Our show manager this year is Heidi Buss at 651-917-2301 or FAX 651-917-3578 or email at hbuss@msn.com.

Official Services Contractor for Transportation, Electrical, Decorating, Furniture and Carpeting

GES is our official show services contractor which includes transportation, material handling, electrical and plumbing, cleaning, overhead sign hanging, labor and rental of equipment, furniture, carpeting, and signage.

Once you have returned your exhibitor contract and payment to WIGA, GES will send you a service manual by email for all extra services. Please remember to put your correct email address on the contract. The hall is carpeted, but if you want additional carpeting, please order through GES.

The GES phone number is 425-251-6565.

Floor Plan and Booth Assignments

Once you have returned your exhibitor contract and payment to WIGA with your preferred booth space request, your contact information will be sent to Buss and to GES. Buss will assign your booth location based on the preferences in your exhibitor contract. The floor plan for the Expo Ballroom is attached.

Attendee List

An attendee list will be made available, upon request, to all exhibitors at the show. We normally do not print an attendee registration list prior to the show and if you need an early list there is a \$50.00 fee per request.

Where to Send Contracts and for Billing Questions

Madeline Bahr

Phone: 360-352-3248

Washington Indian Gaming Association

1110 Capitol Way S. Suite 404

Olympia, WA 98501-2251

You may send the contract by FAX to 360-352-4819 or by email to madelinebahr@reachone.com.

Please make checks payable to Washington Indian Gaming Association.

2011 NW Exhibitor Schedule & Information

Location

Little Creek Casino Resort
91 West State Route 108
Shelton, WA 98584
Phone: 800-667-7711

Tradeshow Expo Hours

Tuesday, July 17, 2012 4:00 – 7:00 PM
Wednesday, July 18, 2012 10:15 AM – 2:30 PM

Floor Plan

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Set Up/Tear Down Schedule

Large Exhibits Only: (Over 4 booths or heavy electrical)
Monday, July 16, 2012 from 1:00 PM till 6:00 PM

All Other Exhibitors:

Set Up: Tuesday, July 17, 2012, 8:00 AM till 3:30 PM
Tear down: Wednesday, July 18, 2012, 2:30 – 6:00 PM

Booth Prices

Single Booth: \$1,350.00 (Associate Members: \$1,250)
Additional Booths: \$1,300.00 each (Associate Members: \$1,200)

All Booths are 10 ft. deep x 10 ft. wide

You may send the contract by FAX to 360-352-4819 or by email to madelinebahr@reachone.com.

Hotel Information

Each vendor is allotted two rooms per booth space. **THIS IS ON A FIRST COME FIRST SERVE BASIS**, WIGA must have your contract in before we will submit your names to our rooming block. **ALL VENDOR ROOMS FOR LITTLE CREEK WILL BE BOOKED THROUGH HEIDI BUSS ON A FIRST COME FIRST SERVE BASIS.** The sooner you sign up, the better your chances are for a room at Little Creek. We have two overflow hotels in Olympia, WA, 15 minutes away. The Red Lion Inn is closest to Hwy. 101 and has been completely refurbished since last year. The Phoenix Inn Suites is located in downtown Olympia next to the port and boardwalk and is near many fine restaurants.

Little Creek Room Rate- \$89.00, Suites start at \$229.00

Red Lion Inn Room Rate- \$109.00, Phone: 360-943-4000 or 800-733-5466

Phoenix Inn Suites Room Rate- \$119.00, Phone 360-570-0555

Exhibit Installation and Removal

Only large exhibitors will have access to the Exhibit Hall on Monday July 16, 2012 from 1:00 to 6:00 PM. All other Exhibitors may move in to the exhibit hall on Tuesday, July 17, 2012, starting at 8:00 AM. If special circumstances arise and you need more set-up time, please call Buss at 651-917-2301. All exhibits must be set up by 4:00 PM on Tuesday, July 17, 2012 for the show opening and must be removed by 6:00 PM on Wednesday, July 18, 2012.

Shipping and Receiving

Freight handling and warehouse services must be arranged through GES, the show decorator. Please contact GES at 425-251-6565. Little Creek Resort will not accept shipments. The only exception to this is shipments of printed materials in a standard file size box (15x12x10) shipped to the hotel room of a registered guest. The Hotel will charge your room \$5.00 for handling. The hotel will only accept these boxes July 13-16, 2012. The label should include your name and "Hold for NW Indian Gaming Conference".

Exhibit Cleanup

Upon tear down, exhibitors must place all trash in receptacles designated by the Little Creek Resort and GES.

Security

Security will be provided during the run of the show. Although security will be present at all times, you are advised to remove valuable items from your booth when you are not present.

For all other exhibitor questions

Please contact our Tradeshow Manager, Heidi Buss at:

314 Summit Ave. #1
Saint Paul, MN 55102

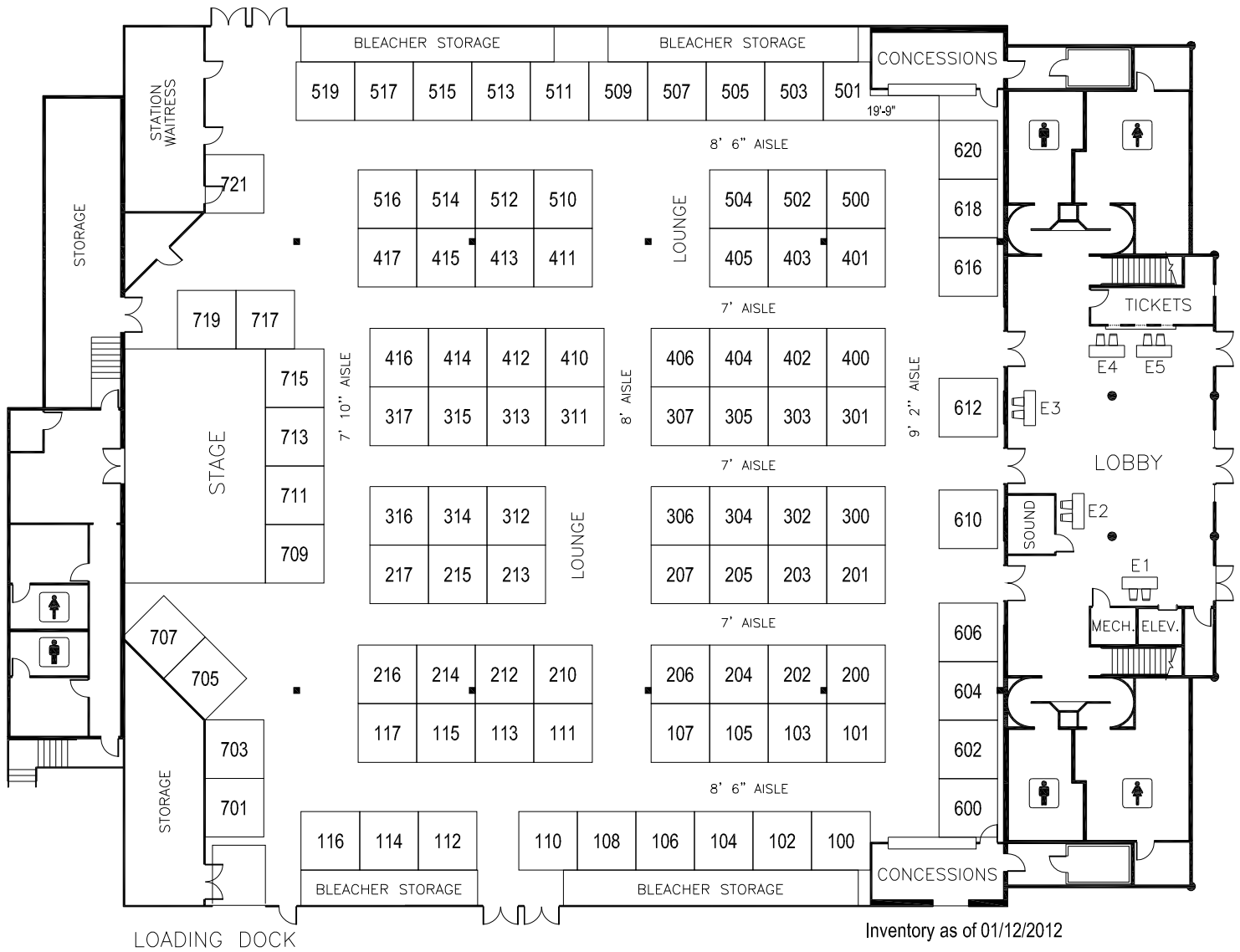
Phone: 651-917-2301

Cell: 651-355-4915

Fax: 651-917-3578

Email: hbuss@msn.com

Little Creek Casino Resort Ballroom Floor Plan



Inventory as of 01/12/2012

Dimension	Size	Qty	SqFt
10'x10'	100	98	9,800
Custom	130	1	130
Totals:		99	9,930

QUESTIONS?

Call Heidi Buss at 651-917-2301
Email: hbuss@msn.com

CONFIRM YOUR SPACE:

EMAIL form to Madeline at madelinebahr@reachone.com or call 360-352-3248
FAX form to 360-352-4819
MAIL form to WIGA, 1110 Capitol Way S., Suite 404, Olympia, WA 98501-2251